

Item No. 3.6	Classification: Open	Date: 25 February 2015	Meeting Name: Council Assembly
Report title:		Council Assembly Dates 2015/16	
Ward(s) or groups affected:		All	
From:		Constitutional Steering Panel	

RECOMMENDATION

1. That the constitutional steering panel recommends the following dates for meetings of council assembly be fixed in the council calendar for the 2015/16 municipal year:

Dates of council assembly meetings 2015/16

Council Assembly Meetings 2015/16	Type of Meeting
Saturday 16 May 2015 (As agreed by 26 November 2014 council assembly)	Annual Meeting Note: To be held jointly with Civic Association's Civic Awards Ceremony.
Wednesday 8 July 2015	Ordinary Meeting
Wednesday 14 October 2015	Provisional date for an Ordinary Meeting, subject to formal agreement on whether to hold a Leader's Public Question Time in 2015
Wednesday 25 November 2015	Ordinary Meeting
Wednesday 20 January 2016	Ordinary/Council Tax Base Meeting
Wednesday 24 February 2016	Budget and Council Tax Setting
Wednesday 23 March 2016	Ordinary Meeting
Saturday 14 or 21 May 2016 (Note: 21 May 2015 is preferred date but at this stage this is subject to venue availability and civic diary)	Annual Meeting

BACKGROUND INFORMATION

2. Council assembly procedure rules require that meetings shall take place on such dates as agreed by council assembly.
3. In line with the practice adopted in recent years the draft dates are now presented earlier to give members greater notice of forthcoming council assembly dates. At its meeting on 11 February 2015, the constitutional steering panel agreed to recommend the council assembly dates set out in recommendation 1 to council assembly for approval. The panel also received a report reviewing the Leader's Public Question Time held on 22 October 2014 and undertook to maintain an oversight of the arrangements should it be agreed to hold a similar event in 2015.

KEY ISSUES FOR CONSIDERATION

Council assembly dates

4. A schedule of council assembly meetings for the 2015/16 municipal year has been prepared and is shown in recommendation 1. The proposed dates are based on the 2014/15 calendar of meetings.
5. Council assembly will need to be asked to formally agree these dates, in accordance with the relevant constitutional provision. Following agreement of the council assembly dates, officers will report back to constitutional steering panel on the meetings calendar for 2015/16

Community impact statement

6. This decision has been judged to have no impact on local people and communities.

BACKGROUND DOCUMENTS

Background Papers	Held At	Contact
Southwark Constitution	Constitutional Team 160 Tooley Street, London SE1 2QH	Lesley John 020 7525 7225
http://www.southwark.gov.uk/info/10058/about_southwark_council/375/councils_constitution		

APPENDICES

Appendix	Title
None	

AUDIT TRAIL

Lead Officer	Ian Millichap, Constitutional Manager	
Report Author	Lesley John, Constitutional Officer	
Version	Final	
Dated	27 January 2015	
Key Decision?	No	
CONSULTATION WITH OTHER OFFICERS / DIRECTORATES / CABINET MEMBER		
Officer Title	Comments sought	Comments included
Director of Legal Services	No	No
Strategic Director of Finance and Corporate Services	No	No
Cabinet Member	No	No
Date final report sent to Constitutional Team	2 February 2015	